

Theme	District Curriculum Heading	State Aligned Standard	Teacher Resources	Performance Indicator
Basic Operations and Concepts	Peripherals	1	Hardware	Students will use peripherals such as printers, large screen monitors, etc. to present information to others.
Basic Operations and Concepts	Technology Management	1	Various Software Titles	Students will use basic file functions such as new, open, close, save, save as, page setup, print, exit, etc.
Basic Operations and Concepts	Technology Management	1	Various Software Titles	Students will use basic edit functions such as undo, redo, cut, paste, copy, select all find, replace, etc.
Basic Operations and Concepts	Technology Management	1	Various Software Titles	Students will use basic view functions such as normal view, header and footer, zoom, etc.
Basic Operations and Concepts	File Management	1	Various Software Titles	Students will cut/copy and past from one program to another.
Basic Operations and Concepts	File Management	1	Windows XP	Students will create and use a structure of files and folders.
Basic Operations and Concepts	File Management	1	Windows XP	Students will multitask by opening and using two programs at once.
Basic Operations and Concepts	Keyboarding	1	Applied MicroType 3.0	Students will demonstrate proper hand, finger, and body position on the keyboard.
Basic Operations and Concepts	Keyboarding	1	Applied MicroType 3.0	Students will use correct finger reaches from home row to top/bottom row keys.
Basic Operations and Concepts	Keyboarding	1	Applied MicroType 3.0	Students will review touch typing skills on the keyboard and demonstrate 30 WPM with fewer than 3 errors.
Basic Operations and Concepts	Keyboarding	1	Applied MicroType 3.0	Students will use the top row of the keyboard for numeric keyboarding.
Basic Operations and Concepts	Keyboarding	1	Applied MicroType 3.0	Students will operate symbol keys with correct finger reaches and the SHIFT key.
Basic Operations and Concepts	Keyboarding	1	Applied MicroType 3.0	Students will use the keypad to key numbers.
Technology Communications Tools	Electronic Publishing	4		Students will use alignments, tabs, and indents to align text.
Technology Communications Tools	Electronic Publishing	4		Students will create publications containing multiple columns.

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Technology Communications Tools	Electronic Publishing	4		Students will format text and graphics.
Technology Communications Tools	Electronic Publishing	4		Students will create a new single page publication without using a wizard for template.
Technology Research Tools	Electronic Research Tools	5		Students will learn the domain name system
Technology Research Tools	Electronic Research Tools	5		Students will use grade appropriate search engines.
Technology Research Tools	Electronic Research Tools	5		Students will utilize search strategies to locate and retrieve electronic information.
Technology Problem Solving and Decision Making Tools	Problem Solving	5		Students will use the scientific method to address real world problems.
Technology Problem Solving and Decision Making Tools	Problem Solving	5		Students will select and use appropriate tools and technology resources to accomplish a variety of tasks and solve problems.
Technology Problem Solving and Decision Making Tools	Problem Solving	5		Students will use technology to analyze and interpret survey information.
Technology Problem Solving and Decision Making Tools	Problem Solving	5		Students will use technology resources (calculators, data collection probes, videos, educational software) for problem solving, self-directed learning, and extended learning activities.